How to use the PUBLEnEf - toolbox

The structure of the www.publenef-toolbox.eu tries to address the five main challenges detected during its design:

- The complexity of the EE Directive, comprising process dimensions, outcomes, and EE policy agenda;
- The vast amount of resources compiled (as of May 2017, nearly200);
- The variety of actors from different groups that should serve;
- The heterogeneous backgrounds of these actors, from newcomers to experts;
- The diverse challenges these actors face in their daily work, and for which the Toolbox should offer an aid.

Structure of the PUBLEnEf-Toolbox: entry gates

Given this complexity and multiplicity of contents, users, and potential applications, the Platform www.publenef-toolbox.eu offers nine entry gates:

- Home page: offers a first contact with the contents of the Platform, and redirects users to the other entry gates;
- MatchMakingwEEb (very advance Search engine): the focal point of the Platform, actually a very advance multi-criteria search engine allows a detailed search and match needs expressed by user with Tools and resources of the Platform with multiple criteria and keywords;
- Lear from Best Practices: for advance users searching example of implementation of action plans and replication models;
- How-To use this Platform guidelines: help users understand how they can access resources of the Toolbox:
- About PUBLEnEf project landing pages: with short introduction to works done by the project consortium and redirection to the project website for those interested in project works;
- EE themes landing pages: provide a soft landing for newcomers, introducing EE Directive topics tailored to the group of actors that the user belongs;
- Self-selection tools (surf of all tools collection): for advance user's own professional practice
 and expertise searching for specific tool by keywords;
- News and Events: offer training opportunities, resources for designing customized training, channels to access Community of Practice (blog, forum, events), and dissemination materials to advocate on EE for those more familiarized with this concept.
- Ask Expert: channels to access Community of Practice, community of registered users, experts ready to act as guide for user to find solutions at those need do not match with registered tools on this Platform

The top menu, always visible, provides a direct navigation route to all the entry gates.

The bottom section offer access to **Ask Expert** gate, **help and most recent Queries** and inform users on **legal and disclaimer**.

Home page

The <u>home page</u> of the Platform <u>www.publenef-toolbox.eu</u> provides a glimpse on the different contents included in it:

- Field no.1 (top left black): the gate for login/register users, administrative gate and upload new content;
- Field no.2 (top right black): access to social media and professional community;
- **Field no.3** (main menu-green): access to all resources pages of the Platform:
 - MatchMakingwEEb
 - EE tools collection
 - o EE best practices
 - EE themes
 - News & Events
 - About PUBLEnEf project
 - o Search on this website
- Field no.4: access to video tutorials and help;
- **Field no.5: MatchMakingwEEb** (very advance Search engine): **the focal point of the Platform,** actually **a very advance multi-criteria search engine**;
- Field no.6: Latest News & Upcoming events;
- Field no.7: Learn from Best Practices (the most recent added Best Practice entry gate to BP library);
- Field no.8: EE themes (explore EE Directive topics);
- Field no.9: tribute to the PUBLEnEf project team;
- Field no.10: Ask an Expert gate;
- Field no.11: Legal & Disclaimer;
- Field no.12: gate to Help and Q&A.

All fields are gates to resources landing pages.

Both in the homepage and in the landing pages users are always accompanied by **Top** and **Main** menu and **Bottom** section which provide quick access to the different contents of these pages.

From the Home page all users can access the advance Match Making wEEb tool for searching solutions for their Energy Efficiency needs.

Just post your need and the PUBLEnEf platform search for you solutions on the tools collection.



MATCH YOUR NEED WITH SOLUTIONS IN THE TOOLS COLLECTION

To help officials in EU countries implement the Energy Efficiency Directive, the European Commission publishes guidance notes: Implementing the Energy Efficiency Directive – Commission Guidance [COM(2013) 762].

- Article 5: Exemplary role of public bodies' buildings [SWD(2013) 445]
- Article 6: Purchasing by public bodies [SWD(2013) 446]
- Article 7: Energy efficiency obligation schemes [SWD(2013) 451]
- Article 8: Energy audits and energy management systems [SWD(2013) 447]
- Articles 9-11: Metering; billing information; cost of access to metering and billing information [SWD(2013) 448]
- Article 14: Promotion of efficiency in heating and cooling [SWD(2013) 449]
- Article 15: Energy transformation, transmission and distribution [SWD(2013) 450]

You can find here the Library of Guidance Notes (CIRCABC).

More specific good practice guidance for Member States on the implementation of aspects of Articles 9-11 relating to collectively provided thermal energy in multi-apartment buildings has also been developed at the request of the Commission.

The role of PUBLEnEf toolbox is to enable policymakers on regional and local levels identify solutions to their needs on energy efficiency policy.

This digital platform enhances the exchange of information and provides a large variety of supporting tools and resources for energy efficiency policy planning, development, implementation and evaluation.

Policymakers can *post here their problems* on specific aspects of policy making and *specific solutions come up* through using tools and best practices collected here. This active collection of good practice methodologies and resources for wide range of topics on local energy action can be updated by policy makers themselves on a regular basis and always new solutions can come up.

Post here your needs in order to search for solutions on this toolbox collection:



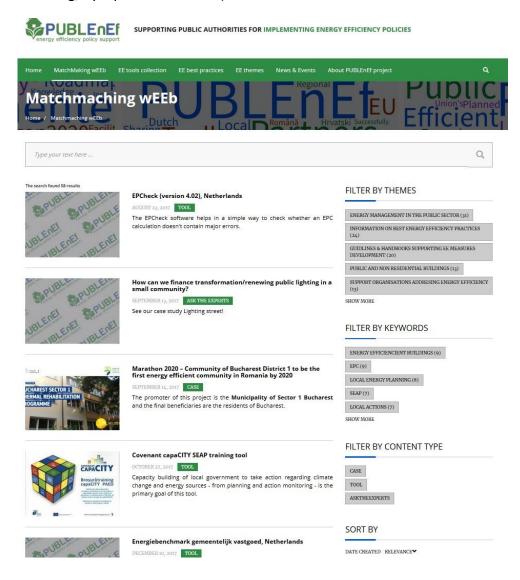
And you can focus your search using below tools category tags:

RES - RENEWABLE ENERGY SOURCES	SUSTAINABILITY ENERGY		EFFICIENCY ROADMAPS		RGY PLAN	SEAP	LOCA			ENERGY EFFICIENCIENT BUILDINGS		
SUSTAINABLE ENERGY TRANSITION	STAKEHOLDER ENGG.	AGEMENT	EMENT LOCAL ENERGY PLA		COVENAN	VENANT OF MAYORS				LEARNING	ESCO	
ENERGY PERFORMANCE CONTRACTING CROWDFUNDING		DISTRICT HEATING		COST SAVINGS	MULTI	MULTILEVEL GOVERNA		MEASURED I		PACT PE	CT PROCUREMENT	

MatchMakingwEEb

As a more customizable entry gate, users who do not need further guidance to navigate the Toolbox can access its full content through the MatchMacingwEEb (advance <u>search engine</u>) to find the resources they need. This engine has several functionalities to allow tailored-made searches:

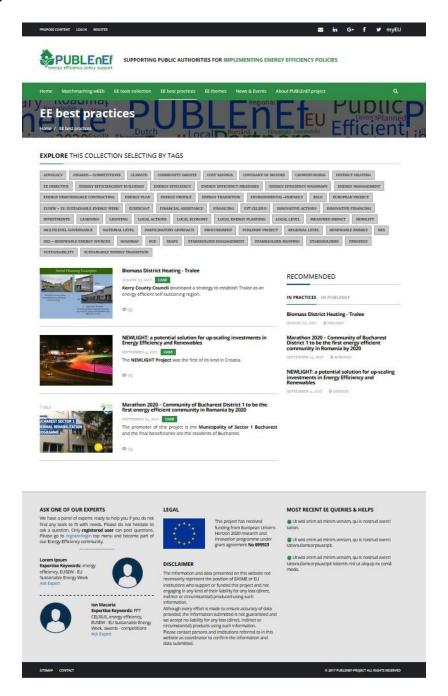
- **Type of search** (looking for resources or users of the Community of Practice);
- Basic search filters (type of resource, stakeholder group, and policy agenda);
- Advanced search filters (level of expertise, EE challenge, language, and category within each type of resource);
- Semantic search (to introduce one or multiple keywords chosen by the user-or a simple description of his EE challenges);
- Sorting options to display results (by date of the last modification of the resource, by relevance in terms of the search options, by popularity according to the Community of Practice rating, by alphabetical order).



Matchmaking wEEb entry gate

Lear from Best Practices

More Good Practices was identified by PUBLEnEf Consortium and those are the stat for never end growing GP Library.



Learn from Best practices entry gate

EE themes landing pages

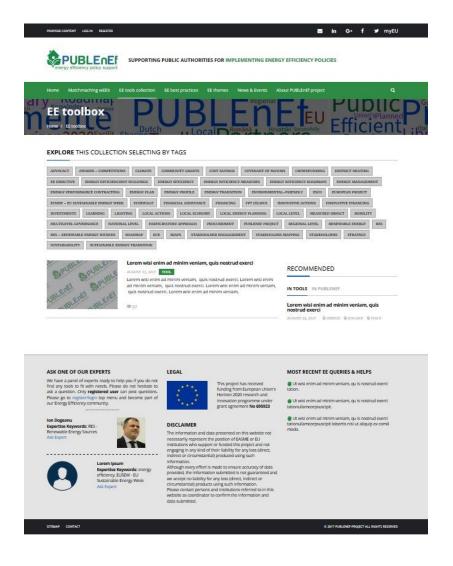
For beginner users an EE topics resources page is available.



Explore Energy Efficiency topics entry gate

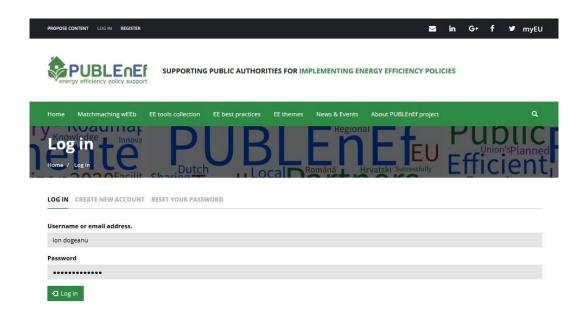
Self-selection tools

Users who do not need further guidance to navigate the Toolbox can surf its full content through the EE toolbox to find the resources they need. With a range of dedicated keywords tools collection is available to all advance users.



Advance users entry gate - explore this collection

Community of practice



Entry in to EE Community of practice

All registered users have option to be part of the PUBLEnEf Community of practice.

Just register and expose your expertise to the community.